

Credit Support Clerk

We are expanding our team to help us evolve through the next stage of our growth journey, and we want you to help shape our future. We now have a career opportunity for a **Credit Support Clerk** position, located in our Saskatoon branch. The hours of work are Monday to Friday from 8:00 a.m. – 4:30 p.m.

As the Credit Support Clerk, you will be....

Responsible for providing operational support for credit related functions by administering consumer, residential and commercial loans including processing, reporting, risk mitigation and maintaining accurate records. This includes:

- Conducting Personal Property Registry searches and registrations.
- Conducting ISC Land Registry searches, registrations, amendments and discharges.
- Preparing consumer loan documentation.
- Disbursing and completing files.
- Processing mortgage renewals.
- Providing report administration.

As the Credit Support Clerk, you are

- A member focused, highly motivated individual with a thorough understanding of loan administrative processes.
- Highly attentive to detail and possess a willingness to embrace changing demands and responsibilities.
- A highly organized individual with strong time management skills to allow for deadlines, peak periods, and unexpected time sensitive situations.
- Self-motivated with the ability to work independently and make sound decisions.
- A strong communicator with well-defined interpersonal skills and the ability to interact in a clear, positive and sincere manner.

If you are motivated by the thought of this challenge

And can demonstrate success through 1-3 years of consumer administrative experience along with related post-secondary classes or courses, then this position may be for you!

Get to know us

TCU Financial Group is a credit union grown by Saskatchewan people. For 70 years we've been rooted in the province of Saskatchewan, creating our story, growing and evolving alongside the needs of our members. We provide a full suite of financial solutions to people and businesses across the province and one thing that has never changed – our heart remains committed to the people and the communities we serve.

Rewarding times ahead

To support the evolution of our organization, we need talented people who are passionate about creating and delivering meaningful financial solutions for our members. In addition to providing competitive compensation, benefits and pension programs, we support our TCU Financial Group Team and their families by providing an enhanced vacation program to enjoy time doing what they love outside of work.

Thank you for your interest in exploring your future with us!

To apply for this position, please visit the TCU Financial Group Job Board - [TCU Financial Group Job Board - View Our Current Openings](#)

The deadline for this career opportunity is Monday, August 18, 2025.